

**MINUTES OF THE REGULAR MEETING OF THE
GLEN ROCK PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, July 14, 2022**

- 1. CALL TO ORDER:** The meeting was called to order by President Rachel Feinmark at 7:35 p.m. in the Library.

Board Members:

President: Rachel Feinmark	present
Vice-President: Matt Jacobs	absent
Treasurer: Dan Lesso	present
Secretary: Kathleen Walter	absent
Mayor's Alternate: Jon Cole	absent
Superintendent's Alternate: Lisa Tomaselli	present via phone
Trustee: Christa Folco	present via phone
Trustee: Jeff Schlecht	absent
Trustee: Maggie Jacoby	absent

Ex-Officio Members:

Library Director: Ellen O'Keefe	present
Friends of the Library Co-President: Joyce Stein	present

Other:

Recording Secretary: Catherine Dodwell	present
Mayor Kristine Moreiko	present via phone

- 2. ADEQUATE NOTICE OF THE MEETING:** Rachel Feinmark announced that all requirements of the Open Public Meetings Act have been fulfilled: the date, time, and access to this meeting have been advertised in the official newspapers; posted on the Library and Borough websites; and posted at the main entrance of the Library.
- 3. MINUTES:** Minutes of the June 9, 2022 Regular Meeting were accepted by consent as distributed.
- 4. WELCOME TO VISITORS AND INSTRUCTIONS ON WHEN TO ADDRESS THE BOARD:** Rachel Feinmark announced that public participation and remarks are welcome and provided guidance for comment.
- 5. PUBLIC COMMENTS:** none
- 6. CORRESPONDENCE:** none

7. DIRECTOR'S REPORT:

- Ellen O'Keefe reported that the repair of the front steps will be complete with the installation of a new railing and new surface mount light fixtures. The brick work will need to be repointed in the future.
- Ellen provided an update with the contract negotiations: the two parties met for the first time on June 15 to discuss the contract; the Union presented its proposal; the Library's counter proposal was sent to them last week. As of this meeting, no additional meetings have been scheduled, however a telephone call among staff members transpired that morning.
- Ellen is requesting to send six Library representatives to the Friends' Scholarship Breakfast in October.
- Ellen reported that she did receive an estimate for the roof and the life expectancy is 5-7 more years.
- The Children's and Teen programs are off to a great start as evidenced by full programs and engaged patrons. Libby Norris and Kristen Rasczyk have done an outstanding job with the creation and variety of activities. Ellen extended their thanks to the Friends of the Library for the financial support.
- Ellen presented a review of the second quarter circulation statistics which mirror local and national trends: the use of downloadable audiobooks has increased while books on CD continue to decline; the use of downloadable ebooks is declining; the circulation of printed books has increased within the past year but is not back to 2019 levels; downloadable media remains steady as the corresponding traditional formats continue to decline (CDs, DVDs). Circulation in the children's and teen sections has increased as more people are visiting the library in person this year as a result of increased service hours. The consensus among the professionals is to eliminate purchasing downloadables for children and teens as they prefer real books.

8. TREASURER'S REPORT/JUNE BILLS TO BE PAID:

- The Treasurer's Report was accepted by consent as distributed. It will be filed for audit.
- Dan Lesso reported that the CD designated for delayed compensation matures this month and he favors the 18 month CD at 1.60% at Ascendia Bank. This investment includes a one-time bump up option with the interest rate.
- Christa Folco moved to pay the July bills as presented. Second: Lisa Tomaselli. Motion carried.
- Two bills elicited discussion: one for the outside front railing and the attorney fees related to the Union negotiations.

9. REPORT FROM THE FRIENDS OF THE LIBRARY:

- Joyce Stein reported that the 4th of July Centennial events were great.
- The Friends do not meet during the Summer so there was nothing to report.

10. FOR INFORMATION: none

11. FOR DISCUSSION: Ellen O'Keefe asked Board members to be mindful of the book challenges that are increasing nationally. A number of BCCLS' Directors are tightening up the language in their collection development policies. Ellen suggested that requests for reconsideration be accepted for Glen Rock residents only and patrons will be required to visit the Library to obtain the form as the link will be removed from the website.

12. FOR ACTION:

- a. Christa Folco moved the expenditure of \$360 to send the Director, three full-time Librarians, a Board Member and the Mayor to the BCCLS' Scholarship Breakfast in October. Second: Dan Lesso. Motion carried.
- b. Dan Lesso moved to open the 18 Month Ascending "Bump-Up" CD at Ascendia Bank with an interest rate of 1.60% APY for the delayed compensation fund of \$8,547.50 Second: Kristine Morieko. Motion carried.
- c. Lisa Tomaselli moved to change the language in the reconsideration of materials and collection development policies as proposed by Ellen O'Keefe and distributed at the meeting. Second: Christa Folco. Motion carried.

13. COMMITTEE REPORTS:

- a. Finance: Dan Lesso reminded Rachel Feinmark that she has to complete the signature cards at the banks.
- b. Personnel: covered in the Director's Report
- c. Buildings and Grounds: Ellen O'Keefe reported that an anticipated repair of \$5000 will be needed for Circulation area air conditioning and stated money from the Capital Reserve account might be needed to fund it. This action could take place at the next Board meeting.
- d. Planning:
 - Kristine Morieko moved to adjourn into Executive Session at 7:48 pm. Second: Dan Lesso. Motion carried.
 - Kristine Morieko moved to return to the Regular Meeting at 7:53 pm. Second: Dan Lesso. Motion carried.
 - Kristine Morieko moved that the Borough will bond the full expense of the construction project since there is no expectation that this money will be forthcoming from other sources. The referendum for this action will appear on the November ballot. Second: Dan Lesso. Motion carried.
 - Following the vote, there was a preliminary discussion of how the advocacy effort will be mobilized and the need to begin soon.
- e. Technology: no report

f. Ad Hoc: Centennial Committee—Christa Folco asked about the status of the original artwork of the bookmark contest winners. Ellen has received the box of cut bookmarks and reported that the originals are still at Mail 'n More.

14. UNFINISHED BUSINESS: none

15. NEW BUSINESS: none

16. ADJOURNMENT: Lisa Tomaselli moved to adjourn the meeting at 8:05 p.m.
Second: Christa Folco. Motion carried. Ellen O'Keefe invited those present to walk next door to view the almost completed Maureen Barron memorial sculpture with Peter Marcalus.

Respectfully submitted,

Catherine M. Dodwell
Recording Secretary

Rachel Feinmark
Board President